

TUESDAY, DECEMBER 12, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, December 12, 2023, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson and Mr. Gary K. Scherer. April Metzger, County Administrator, was also in attendance.

In the Matter of
Report Provided by Pickaway County Sheriff:

The following is a summary of the report provided by Sheriff Hafey, Pickaway County Sheriff's Office:

- Sheriff Hafey discussed time keeping software purchase and requested to enter into a three-year contract at \$2,000 a month. It will allow electronic timesheets and scheduling. Sheriff Hafey has funds to purchase the software but not to continue with the three-year contract and maintenance. The software would cut the amount of time it takes an employee to enter all timesheets.

In the Matter of
Right Stuff Software Time Keeping Software for
Pickaway County Sheriff's Office:

In reference to the PIC-CR_VAR_PM-FY2023 PID: 107746 project, Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve and authorize Sheriff Matthew Hafey to Execute and enter into contract with Right Stuff Software for forms, timekeeping, scheduling and leave bank software. The Consulting, installation, training, and Windows 10 Biometric Time Clock total a one-time fee of \$15,400.00 to be paid for the Sheriff's budget. Licensing, support and include rates of pay on electronic timesheets total \$1,285.00 per month for up to 105 users. The contract is for a term of 36 months commencing December 4, 2023.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Minutes Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the minutes from December 5, 2023, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated December 12, 2023, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of **\$851,949.56** the County Treasurer to satisfy the same.

TUESDAY, DECEMBER 12, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Then and Now Certification Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated December 12, 2023, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$299,493.45 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Amended Certificate Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-121223-138

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$1,031,747.78 to amend Auto License and Gas Tax fund #201,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2023:

Auto License and Gas Tax Fund #201 – Engineer
-\$1,031,747.78

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Appropriations Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for APPROPRIATION:

\$95,109.22 – 101.1105.5703 – Contingencies – Commissioners

\$9,587.30 – 202.3010.5506 – Contract/ Projects Permissive Tax Roads – Engineer

**TUESDAY, DECEMBER 12, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

\$23,660.56 – 938.1123.5903 – ARP Governmental Services - Commissioners

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer and Reappropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for TRANSFER AND REAPPROPRIATION:

**\$287.00 – 101.1145.5501 – Equipment – Recorder
TO
101.1145.5203 – Insurance – Recorder**

**\$16,884.66 – 101.1105.5703 – General Fund Contingencies – Engineer
TO
101.3001.59.38 – General Fund Reimburse Contract Services – Engineer**

**\$106,678.04 – 206.5015.5904 – Indirect Costs – JFS
TO
206.5015.5401 – Contract Services – JFS**

**\$2,713.00 – 101.1145.5501 – Equipment – Recorder
TO
101.1145.5901 – Other Expenses – Recorder**

**\$500.00 – 101.1105.5703 – Contingencies – Auditor
TO
101.1110.5301 – Supplies – Auditor**

**\$2,999.28 – 801.6904.5218 – Premium Co. Health Benefits – Auditor
TO
801.6904.5216 – COBRA Ins. Co. Health Benefits – Auditor**

**\$1,999.28 – 101.1105.5703 – Contingencies – Auditor
TO
101.1105.5207 -COBRA Ins. Miscellaneous – Auditor**

**\$850.00 – 101.1120.5301 – General Supplies – Treasurer
TO
101.1120.5203 – Insurance – Treasurer**

**\$908.43 – 101.1105.5703 – Contingencies – Commissioners
TO
101.1102.5102 – Planning Office Salary – Commissioners**

**\$326.97 – 101.1106.5403 – Planning Office Travel – Commissioners
TO
101.1102.5102 – Planning Office Salary – Commissioners**

**\$173.03 – 101.1106.5403 – Planning Office Travel – Commissioners
TO
101.1102.5201 – Planning Office PERS – Commissioners**

**\$25,000.00 – 101.1105.5703 – Contingencies – Commissioners
TO
101.1105.5706 – Economic Development Share – Commissioners**

**TUESDAY, DECEMBER 12, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

**\$2,361.76 – 101.1105.5703 – Contingencies – Commissioners
TO**

101.1111.5201 – IT Department PERS – Commissioners

**\$19,473.68 – 101.1105.5703 – Contingencies – Commissioners
TO**

101.1111.5102 – IT Department Salary – Commissioners

**\$22.70 – 246.4010.5403 – Dog & Kennel Travel – Commissioners
TO**

246.4010.5202 – Dog & Kennel Medicare – Commissioners

**\$60.88 – 246.4010.5403 – Dog & Kennel Travel – Commissioners
TO**

246.4010.5102 – Dog & Kennel Salary – Commissioners

**\$3,000.00 – 246.4010.5901 – Dog Shelter Other – Commissioners
TO**

246.4010.5301 – Dog Shelter Supplies – Commissioners

**\$27,981.41 – 101.1105.5703 – Contingencies – Commissioners
TO**

101.1105.5497 – Brownfield Contract Services – Commissioners

**\$3,305.54 – 101.1102.5301 – Maintenance Supplies – Commissioners
TO**

101.1102.5102 – Maintenance Salaries – Commissioners

**\$148.52 – 101.1102.5301 – Maintenance Supplies – Commissioners
TO**

101.1102.5201 – Maintenance PERS – Commissioners

**\$1,000.00 – 101.1102.5501 – Maintenance Equipment – Co
TO**

101.1102.5201 – Maintenance PERS – Commissioners

**\$4,994.40 – 101.1102.5527 - Maintenance Vehicle Expense – Commissioners
TO**

101.1102.5102 – Maintenance Salaries – Commissioners

**\$7.21 – 938.1123.5903 – American Rescue Plan Governmental Services – Commissioners
TO**

938.1123.5202 – American Rescue Plan Medicare – Commissioners

**\$223.92 – 938.1123.5901 – American Rescue Plan Governmental Services – Commissioners
TO**

938.1123.5201 – American Rescue Plan PERS – Commissioners

**\$1,599.00 – 938.1123.5903 – American Rescue Plan Governmental Services – Commissioners
TO**

938.1123.5102 – American Rescue Plan Salary – Commissioners

**\$2.05 – 235.202.5301 – E911 Supplies – Commissioners
TO**

235.2002.5202 – E911 Medicare – Commissioners

**\$32.85 – 235.2002.5301 – E911 Supplies -Commissioners
TO**

235.2002.5201 – E911 PERS – Commissioners

**\$241.37 – 235.2002.5301 -E911 Supplies – Commissioners
TO**

**TUESDAY, DECEMBER 12, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

235.2002.5102 – E911 Salaries – Commissioners

**\$241.22 – 101.1111.5901 – IT Department Other – Commissioners
TO**

101.1111.5201 – IT Department PERS – Commissioners

**\$208.78 – 101.1111.5901 – IT Department Other – Commissioners
TO**

101.1111.5202 – IT Department Medicare – Commissioners

**\$8.92 -101.1111.5301 – IT Department Supplies – Commissioners
TO**

101.1111.5203 – IT Department Insurance – Commissioners

**\$3,272.26 – 101.1108.5478 – Building Department Board of Building Standard Fees – Commissioners
TO**

101.1108.5102 – Building Department Salary – Commissioners

**\$416.55 – 101.1108.5430 – Building Department Training – Commissioners
TO**

101.1108.5201 – Building Department PERS – Commissioners

**\$583.45 – 101.1108.5430 – Building Department Training – Commissioners
TO**

101.1108.5102 – Building Department Salary – Commissioners

**\$500.00 – 101.1218-5102 – Probate Employee Salaries – Probate Court
TO**

101.1218.5101 – Probate Judge Salary - Probate Court

**\$72.00 – 101.1218.5102 – Probate Employee Salaries – Probate Court
TO**

101.1218.5210 – Probate Court Judge OPERS – Probate Court

**\$60.00 – 225.2054.5102 – DYS Probation Salaries – Juvenile Court
TO**

225.2024.5102 – Work Detail Salaries – Juvenile Court

**\$10.00 – 225.2054.5102 – DYS Probation Salaries – Juvenile Court
TO**

225.2024.5201 – Work Detail OPERS – Juvenile Court

**\$65.64 – 101.1108.5484 – Building Department Uniforms – Commissioners
TO**

101.1108.5501 – Building Department Equipment – Commissioners

**\$9,200.00 – 225.2060.5203 – DYS Volunteer Insurance – Juvenile Court
TO**

225.2060.5102 – DYS Volunteer Salaries - Juvenile Court

**\$1,290.00 – 225.2060.5203 – DYS Volunteer Insurance - Juvenile Court
TO**

225.2060.5201 – DYS Volunteer OPERS - Juvenile Court

**\$100.00 – 225.2060.5203 – DYS Volunteer Insurance - Juvenile Court
TO**

225.2060.5202 – DYS Volunteer Medicare – Juvenile Court

**\$1,400.00 – 101.1140.5203 – Health Insurance – Board of Elections
TO**

101.1140.5201 – OPERS – Board of Elections

**TUESDAY, DECEMBER 12, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

**\$7,800.00 – 101.1140.5203 – Health Insurance – Board of Elections
TO**

101.1140.5102 – Employee Salaries – Board of Elections

**\$241.22 – 101.1111.5901 – IT Department – Commissioners
TO**

101.1111.5201 – IT Department PERS – Commissioners

**\$208.78 – 101.1111.5901 – IT Department Other – Commissioners
TO**

101.1111.5202 – IT Department Medicare – Commissioners

**\$1,000.00 – 101.1102.5501 – Maintenance Equipment – Commissioners
TO**

101.1102.5201 – Maintenance PERS – Commissioners

**\$4,994.40 – 101.1102.5527 – Maintenance Vehicle Expense – Commissioners
TO**

101.1102.5101 – Maintenance Salaries – Commissioners

**\$583.45 – 101.1108.5430 – Building Department Training – Commissioners
TO**

101.1108.5102 – Building Department Salary – Commissioners

**\$416.55 – 101.1108.5430 – Building Department Training – Commissioners
TO**

101.1108.5201 - Building Department PERS – Commissioners

**\$908.43 – 101.1105.5703 – Contingencies – Commissioners
TO**

101.1106.5102 – Planning Office Salary – Commissioners

**\$173.03 – 101.1106.5403 – Planning Office Travel – Commissioners
TO**

101.1106.5201 – Planning Office PERS – Commissioners

**\$326.97 – 101.1106.5403 – Planning Office Travel – Commissioners
TO**

101.1106.5102 – Planning Office Salary – Commissioners

**\$3,305.54 – 101.1102.5301 -Maintenance Supplies – Commissioners
TO**

101.1102.5102 – Maintenance Salaries – Commissioners

**\$148.52 – 101.1102.5301 – Maintenance Supplies – Commissioners
TO**

101.1102.5201 – Maintenance PERS - Commissioners

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Fund Transfer Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for FUND TRANSFER:

**\$2,657.88 – 101.1105.5720 – Fairgrounds Debt Transfer Out – Auditor
TO**

325.0000.4901 – Transfer In Debt Fund - Auditor

TUESDAY, DECEMBER 12, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
New Line Item Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for NEW LINE ITEM:

801.6904.5216 – COBRA Insurance Co. Health Benefits – Auditor

101.0000.4940 – COBRA Insurance Reimbursement - Auditor

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Michael Sherron:

The following is a summary of the report provided by Michael Sherron, EMA Director.

- This week Deercreek Twp Trustees, 911 Coordinators Meeting, 2024 Eclipse Planning Meeting, Introductory Meeting with Circleville Mayor-Elect Blanton and off – Morning (Thursday)
- Next week Human Trafficking Training (2-days), Pickaway County Light the Sky (Friday evening) and Operation Santa’s Sleigh (Childrens’ Hospital – Saturday evening)
- General Information
 - Introduction: Intern, Isaac Horner
 - Request Executive Session – Discuss EMA Deputy Director Position.
 - Run card project continuing – Chad Noggle emailed to end his contract.
 - Critical Incident Debriefing project continues – developing relationship with Scioto Valley Peer Assistance Team.
 - Disaster Relief Fund – Received organizing documents from Dayton Foundation – Reviewing.
 - NIMS Training for Elected Officials – February 10, 2024
 - Started a discussion about Human Trafficking and steps we can take to mitigate this during special events in the county. Human Trafficking training on December 18-19 at Ohio State Highway Patrol Academy in Columbus.
 - BOE Continuity Planning – Email sent to the Board requesting a meeting in September. Still no response.
- EMA Projects
 - Futurity Orion Software – Met with the vendor, their software was not capable of doing what they represented originally. Working with them to see if they can build an add-on that will do more than what the current solution is capable of. Also working on adding Community Lifelines info.
 - PCSO fiber connection conversion – Frontier was missing some information, and it has been submitted. RailPros and NS are aware of the need to conduct a prompt review and scheduling of the safety flaggers.
 - Homeland Security grant of \$58,804 to purchase PPE for law enforcement – approved by OEMA, coordinating with LE agencies for numbers to purchase. Determining the number of SWAT trained officers are in the county to guide purchasing of PPE. Working with an industrial hygienist to help agencies develop a respiratory protection program.
 - Disasterville - Health Department ordered the props this week.
 - Radio system is being examined from top to bottom (programming, inventory, tower sites, supervision, etc.). Maintenance removed the radio equipment from the Dog Shelter and Chillicothe. Tested backup 911 center during network equipment work last week. Worked well. Identified a few items that need to be tweaked, but demonstrated the current facilities work but may still need upgrades in the future as these devices are at the end of their service life.

TUESDAY, DECEMBER 12, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

- Replacement of ARES repeaters with County-owned equipment – getting quotes.
- School safety planning with Teays Valley in December.
- April 2024 Solar Eclipse – Beginning the discussions of this event and its implications for Pickaway County.
- 911 Committee:
 - Need Commissioners' recommendations.
 - Working with Trustees' Association to identify representative for committee.
 - Requires submission to all of the jurisdictions for approval.
- Issues requiring Commissioners Support/Notification:
 - MOU for Siren Maintenance. Tabled.
 - Unknown if an MOU exists for EMA dues. Tabled.
 - Building project for training room / emergency capacity facility.

In the Matter of
Report Provided by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director.

- Assessing items for 2024
- Writing Policies
- Working on Group Policies
- Building Servers for BOE
- Troubleshooting Fiber issue at SO

In the Matter of
Report Provided by Preston Schumacher:

The following is a summary of the report provided by Preston Schumacher, Dog Warden:

- Mr. Schumacher provided the stats from last week. There were 28 visitors and 3 volunteers.
- Last Friday there was a dog bite incident involving an 11-year-old girl. The dog is scheduled to be euthanized this morning by North Court Animal Clinic and its owner.

In the Matter of
Report Provided by Marc Rogols:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims filed this week. Two unemployment claims were filed this week for Title Office and Health Department employees. There have been 15 fraudulent unemployment claims filed for the year.
- Govdeals auctions for two Highway Garage bridge beams starting at \$500.00 and currently at \$2,750.00 and \$3,181.00. Both beams end Wednesday, December 13th. All other items picked up and awaiting checks from Govdeals.
- Mandatory Met Life Beneficiary update in progress through December 22nd. On-site flu shot clinic Thursday; December 7th had 25 attendees.
- Two new hire packets were sent out last week. A total of 80 new hire packets were handed out year-to-date. The part-time custodial positions were posted with no applicants. The new hire Deputy Dog Warden Emily Morgan will start December 26th at the Dog Shelter. Deputy Dog Warden position re-posted to fill Joey Gay's position. The Maintenance Worker for the Sheriff's Office re-posted with no applications. New position EMA Communications Technician posted.
- Countywide contract for drug screening both received and will present next week.
- Mr. Rogols will be attending Fraternal Order of Police negotiations with Mrs. Metzger last Friday, December 15th.
- Mr. Rogols continues to meet with maintenance staff to discuss the 2023 capital improvement assignments and provided a maintenance update.
 - Memorial Hall Window Replacement: Continues.
 - The courthouse wall outside of Magistrate's courtroom is falling. Pending

TUESDAY, DECEMBER 12, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

- Building Department door completed.
- Staff started plumbing repairs – Airport (6 shut off valves and 2 toilets). To be reimbursed by airport supplies.
- The Treasurer’s Office alarm was activated numerous time last week. The cause was found to be balloons in the office.

**In the Matter of
Executive Session:**

At 9:45 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with April Dengler, County Administrator, Marc Rogols, County Deputy Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 10:00 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of
Lilly Rhoads Promoted to the
Deputy Dog Warden Position for the
Pickaway County Dog Shelter:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to hire Lilly Rhoads as a Deputy Dog Warden at the Pickaway County Dog Shelter at the recommendation of Marc Rogols, Deputy County Administrator and Preston Schumacker, Dog Warden effective December 18, 2023. As a Deputy Dog Warden, Ms. Rhoads shall be paid \$15.00 per hour with a \$.50 increase after a six-month probationary period.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Approval of the Emergency Management
EMA Deputy Director Position Job Description:**

After the discussion, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the job description for the Emergency Management Deputy Director position. The Emergency Management Deputy Director position is an unclassified full-time/ permanent position under the Emergency Management and Homeland Security Agency division. Emergency Management Deputy Director shall report to the Emergency Management and Homeland Security Agency Director.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

TUESDAY, DECEMBER 12, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk

In the Matter of
Change Order No. 1 with A&A Safety, Inc. for
Project Referred to as PIC-CR_VAR_PM-FY2023 PID: 107746 for
Pickaway County Engineer Department:

In reference to the PIC-CR_VAR_PM-FY2023 PID: 107746 project, Commissioner Harold Henson offered the motion, second by Commissioner Gary Scherer, to approve Change Order No. 1 with A&A Safety, Inc in the amount of \$46,901.64. Various field changes and added 2023 chip seal roads.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Resolution Acknowledging the
Retirement of Deputy Jon Kinney:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-121223-139

Retirement of Deputy Jon Kinney

WHEREAS it is the privilege of the Pickaway County Board of Commissioners to recognize occasions and people of outstanding significance and achievements; and,

WHEREAS, Deputy Jon Kinney, Pickaway County Sheriff's Office, has experienced a long, successful career in the law enforcement field; and,

WHEREAS, Deputy Jon Kinney started his journey with the US Army MP Unit in 1973 and later joined the Circleville Police Department from 1977 to 1999, Pickaway County Sheriff's Office in Courthouse Security full-time 2000-2002, Reserve Deputy Pickaway County Sheriff's Office part-time 2002-2018 and part-time Deputy at the Pickaway County Sheriff's Office 2018-2023; and

WHEREAS, with 46 years of experience in law enforcement Deputy Kinney has returned as a part-time Reserve Deputy at the Pickaway County Sheriff's Office in 2023; and

WHEREAS, Mr. Kinney has dedicated his entire career to public service and wishes to retire and become a reserve deputy upon his retirement; and

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby thanks Deputy Jon Kinney for his years of exemplary service and dedication and congratulates him on his well-earned retirement and wishes him happiness and success in all of his future endeavor and hereby declare:

Tuesday, December 19, 2023

As

Deputy Jon Kinney Day

In Pickaway County, Ohio

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**TUESDAY, DECEMBER 12, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

**In the Matter of
Pickaway County Resolution in Support of
South Central Power Company's Fiber Optic
Internet Grant Application through BroadbandOhio:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-121223-140

**Pickaway County Resolution in Support of South Central Power Company's Fiber
Optic Internet Grant Application through BroadbandOhio**

WHEREAS, access to high-speed internet is a vital utility that has become essential for education, business, healthcare, and overall quality of life; and

WHEREAS, Pickaway County recognizes the significant digital divide that exists within our rural communities, where many residents are underserved or unserved when it comes to reliable and affordable high-speed internet access; and

WHEREAS, BroadbandOhio, founded in 2020 by Governor Mike DeWine with the mission to improve access to high-speed internet across Ohio, is a critical resource for addressing the digital divide; and

WHEREAS, South Central Power Company, a non-profit electric cooperative that has been a trusted partner in our community for over 86 years, is dedicated to improving the lives of our residents and has demonstrated a strong commitment to enhancing the quality of life in our county; and

WHEREAS, South Central Power Company is applying for a grant through BroadbandOhio to install fiber optic internet infrastructure in underserved areas within our county, aligning with their longstanding mission to provide essential services to communities in need; and

WHEREAS, South Central Power Company's proposal will address the digital divide and bridge the connectivity gap for rural residents, ensuring they have equitable access to high-speed internet for education, business development, telehealth, and other essential services; and

WHEREAS, South Central Power Company's approach is particularly commendable because it seeks to invest in areas where larger for-profit companies have been unwilling to invest, ensuring that no community is left behind; and

NOW, THEREFORE, BE IT RESOLVED by the Pickaway County Board of Commissioners that: We express our full support for South Central Power Company's grant application through BroadbandOhio to expand fiber optic internet access in Pickaway County. We recognize and applaud South Central Power Company's long-standing dedication to our community and its commitment to addressing the digital divide. A copy of this resolution shall be transmitted to South Central Power Company, BroadbandOhio, and all relevant authorities responsible for evaluating and awarding the grant.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon its passage. Pickaway County Board of Commissioners.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Consulting Contract with Pime Construction Management and Survey, Inc. and
Pickaway County Engineer for PIC-TR127-2.23 PID: 109316
McLean Mill Road over Big Darby Creek:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Chris Mullins, Pickaway County Engineer to enter into contract with Pime

TUESDAY, DECEMBER 12, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Construction Management and Survey, Inc. for the PIC-TR127-2.23 PID:109316 McLean Mill Road over Big Darby Creek Project. Pime Construction Management and Survey, Inc. would provide construction administration, engineering, and inspection services for bridge replacement project of McLean Mill Road over Big Darby Creek.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
County Administrator Report:

The following is a summary of the report provided by April Metzger, County Administrator:

- Mrs. Metzger discussed Family Children's First Council request for funding. Commissioners gave \$25,000 in the last two fiscal years.
- Fairgrounds rental income should be coming this week (\$25,000).
- Mrs. Metzger will be speaking with Project Spark Wednesday, December 13th from 2:00-4:00 p.m. regarding community collaboration.
- The City of Circleville requested a letter of support from the Commissioners for Barthelmas Park.
- Mrs. Metzger briefed the Commissioners relative to Sheriff's Office contract negotiations.

In the Matter of
Approval of 2024 Capital Plan:

The commissioners reviewed the various projects included in county's 2024 Capital Plan. The plan prioritizes the county's various capital needs such as, but not limited to upgrades to county buildings, equipment purchases, vehicle purchases and IT upgrades. The 2024 Capital Plan totaled \$782,020.40. At the conclusion of the review, Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the county's 2024 Capital Plan in the amount of \$782,020.40.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Multi-Purpose Building
Update with WDC Group:

Jason Funderburg and Chris Wageoner, WDC Group, met with the Commissioners to discuss the multi-purpose building and revised plans.

In the Matter of
Executive Session:

At 1:30 p.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Tim Colburn, Pickaway Progress Partners, April Dengler, County Administrator, Marc Rogols, Deputy County Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

TUESDAY, DECEMBER 12, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk

At 2:20 p.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

In the Matter of
Appointment of Micah McCathren, PPG
To the Area-20 Workforce Development Board:

Nick Tatman, Pickaway County Job & Family Services Director, asked for the appointment of Micah McCathren, PPG to the Area-20 Workforce Development Board for the term commencing, December 12, 2023. Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

Resolution No.: PC PC-121223-141

WHEREAS, the Board of Commissioners adopted a resolution on December 6, 2011, approving the Intergovernmental Agreement governing the operation of the Pickaway, Fairfield, and South Central Ohio Workforce Development Area-20; and

WHEREAS, the Intergovernmental Agreement requires the Boards of Commissioners of the three counties to appoint a Workforce Development Board to establish by-laws and develop a system of rules for conducting WIB affairs that is efficient and promotes the principals of the Workforce Innovation and Opportunity Act within Area-20;

THEREFORE BE IT RESOLVED that the following individuals are appointed on behalf of Pickaway County to the Area-20 Workforce Development Board for the following terms, commencing, December 12, 2023:

Micah McCathren, PPG, term to expire June 30, 2026

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Adoption of 2024 General Fund Budget Expenses:

Following the commissioners' final review of departmental operating budget requests for fiscal year 2024, and the inclusion of a few additional appropriations which brings the total estimated expenditures to \$26,362,648.80, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the 2024 General Fund Budget, and the adoption of the following Resolution for the appropriations to be distributed in January 2024:

Resolution No.: PC-121223-142

WHEREAS, that pursuant to Ohio Revised Code §5705.392, the Pickaway County Board of Commissioners hereby adopts as part of its annual appropriation measure a spending plan setting forth a semi-annual schedule of all expenses and expenditures of all appropriations from the Pickaway County, Ohio

TUESDAY, DECEMBER 12, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

General Fund for fiscal year 2024. The total of the schedule of expenses and expenditures for each office, department, and division is as follows and hereby be appropriated from the General Fund

\$26,362,648.80

as the total appropriation for 2024.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Adoption of 2024 General Fund Budget Revenue:

Following the commissioners' final review of departmental operating budget requests for fiscal year 2024, and the total estimated revenues to \$26,539,094.00, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the 2024 General Fund Budget Revenue, and the adoption of the following Resolution January 2024:

Resolution No.: PC-121223-143

WHEREAS, that pursuant to Ohio Revised Code §5705.392, the Pickaway County Board of Commissioners hereby adopts as part of its annual appropriation measure a spending plan setting forth a semi-annual schedule of revenues to the Pickaway County, Ohio General Fund for fiscal year 2024. The total of the schedule of revenue for each office, department, and division is as follows and hereby be appropriated from the General Fund

\$26,539,094.00

as the total appropriation for 2024.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Adoption of 2024 Non-General/Special Revenue Fund Budget:

Related to the Non-General/Special Revenue Fund for 2024, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-121223-144

BE IT RESOLVED by the Board of Commissioners of Pickaway County, Ohio, that to provide for the current expenses and other expenditures of said county during fiscal year ending December 31, 2024, the following sum be and the same is hereby set aside and appropriated for the several purposes for which the expenditures are to be made from the NON-GENERAL / SPECIAL REVENUE FUND

\$47,257,715.97 - Revenue

\$51,888,103.06 - Expenses

as an annual appropriation for 2023.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

TUESDAY, DECEMBER 12, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending December 9, 2023.

A total of \$380 was reported being collected as follows: \$105 dog license; \$75 in kennel license; \$6 in additional kennel license fees; \$60 in adoptions; \$25 in redemptions; \$25 in microchip fees and \$84 in private donations.

Three (3) stray dogs were processed in; one (1) dog was adopted.

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk